

## A Bible Study Application for PC Users with Visual Impairments

**EZBible** is free of charge and can be downloaded [here](#). Enter “bible918” when prompted for an installation password. Installation is easy enough, but for users needing help, both installation and training are available [here](#) for a small fee.

**EZBible** is also one of over 100 applications available in the [EZReader](#) suite of applications, all of which are designed for users with visual impairments. **EZBible** and all other **EZReader** applications address the needs of low vision users by providing software with the following key design criteria:

- Minimal Computer Skills
- Clean, Simple Screen Designs
- Unlimited Text Size
- High Contrast Colors
- Easy-to-Use Touch Screen Navigation
- Text-to-Speech and Voice Dictation

**EZBible** and **EZReader** are offered by [New Vision Concepts](#).

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## Introduction:

From the main screen of **EZBible**, the current Bible will scroll to the Book/Chapter/Verse selected by the user. At any time, the user can have **EZBible** read the Bible out loud, starting at the caret location. The toolbar provides a Width button, which will toggle display of the Book/Chapter/Columns, allowing the Bible to be displayed using the entire screen.

**EZBible** allows the user to select from 7 different Bibles and can display the verse from all 7 Bibles at once, allowing the user to compare their differences. Bible selection is made in Settings.

From the main screen, the user can also access additional major features – Searching, Note Taking, and Tutorials which are described in this Help manual.

The screenshot shows the EZBible main screen. At the top is a toolbar with icons for Home, Width, Play, Search, Notes, Tutorials, Settings, COMP, and a menu icon. Below the toolbar is a table with columns for Books, C50, V31, and the Bible text. The text is displayed in yellow on a blue background.

Books	C50	V31	
Genesis	1	1	<b>Gen1:1 In the beginning God created the heaven and the earth.</b>
Exodus	2	2	
Leviticus	3	3	<b>Gen1:2 And the earth was</b>
Numbers	4	4	
Deuteronom	5	5	
Joshua	6	6	
	7	7	

## **EZBible Highlights:**

- Designed for low vision and legally blind users (large fonts, selectable high contrast colors, minimum visual complexity, verbal feedback)
- Display any of up to 7 Bibles: KJV, NKJV, NET, NLV, NIV, ERV, NSRV.
- Easy, quick navigation between verses
- Full screen and compact viewing layouts
- Multiple verse viewing formats
- Reads Bible verses out loud (including word underlining line scrolling)
- Searches the Bible for words and phrases (up or down)
- List of all verses containing a search term
- User Notes – user can enter Notes for subsequent viewing
- Bookmarks – create an easy access list of favorite verses
- Concordance – list of all Bible words and all verses containing each word
- Copy selected text for pasting in other documents, email, etc.
- Print selected text or verses in large or small fonts
- Control volume, speaking speed and male/female voice gender
- Customized text formatting: all caps, underlining, character/line spacing
- Special Shade formatting – highlighting of lines for horizontal eye tracking
- Keyboard shortcuts for all Toolbar and other supported commands
- Verbal and text popups to indicate user-entered command functions
- Identify current Book/Chapter/Verses on the screen

## **EZBible Training Videos:**

There are 5 training videos available to help users learn to use EZBible.

1. [Introduction](#)
2. [Toolbar Commands and Menu Button](#)
3. [Search Features](#)
4. [Notes Features](#)
5. [Tutorials](#)

## **User Comments:**

**EZBible** is a new addition to the EZReader suite of low vision software. It was one of the most requested applications by the EZReader community and has been widely praised by its users.

**“Macular degeneration robbed my mother of so much. EZBible restored the light of scripture to her life. She’s not just reading God’s word now, she’s found new purpose in life because she’s leading a Bible study for others!”**

**... Rachel, Texas**

**“Gary, you haven’t made my day, you have made my year!”**

**,,,James, Texas**

**“It has everything I need to study the Bible!”**

**,,,Richard, Alabama**

## Credits:

I want to give credit to some incredible folks whose combined efforts encouraged and enabled me to create **EZBible**.

### **Margaret:**

When Margaret Bendor-Samuel, a 93-year-old retired Wycliffe Bible Translator missionary developed macular degeneration she was unable to read the Bible - isolating her from its life-long comfort and encouragement. Her daughter, Rachel Staalsen, and I worked together literally hours every day for almost 3 months to come up with **EZBible**. I would come up with a prototype. Then, Rachel would point out difficulties or inaccuracies. We took great care to treat this sacred book with the respect it deserves. It was a painstaking process! Margaret would patiently field test the improvements and give (or sternly withhold) her nod of approval. And usually that happy nod came with suggestions for even more features!

With **EZBible** now in hand, Margaret is delighted to be able to read and study the Bible again. Rachel tells me that Margaret is even leading a Bible study once a week! Margaret and Rachel have expressed their appreciation in having been part of this important project and hope many others will benefit from it.

### **James:**

A retired vet, James, had purchased EZReader to help with his macular degeneration. Early on I happened to mention the Bible app that I had in work and he was ecstatic! It turns out he is a practicing pastor and desperately wanted something to help him study the Bible, take notes and write his sermons. His need for note taking was implemented in **EZBible**. The need for notes was echoed by Margaret, along with further suggested improvements.

### **Richard:**

Having heard about my work on the Bible app, my EZReader customer Richard expressed an interest in being a beta tester. He turned out to be quite the Bible scholar and gave me many suggestions on features to add and on improvements needed in **EZBible**. Through testing, Richard often found performance issues, gave suggested changes and evaluated the updates. We spoke weekly throughout the entire development of **EZBible**.



## Main Screen:

Books	C50	V31	
Genesis	1	1	Gen1:1 In the beginning God created the heaven and the earth.
Exodus	2	2	
Leviticus	3	3	
Numbers	4	4	
Deuteronom	5	5	
Joshua	6	6	Gen1:2 And the earth was
	7	7	

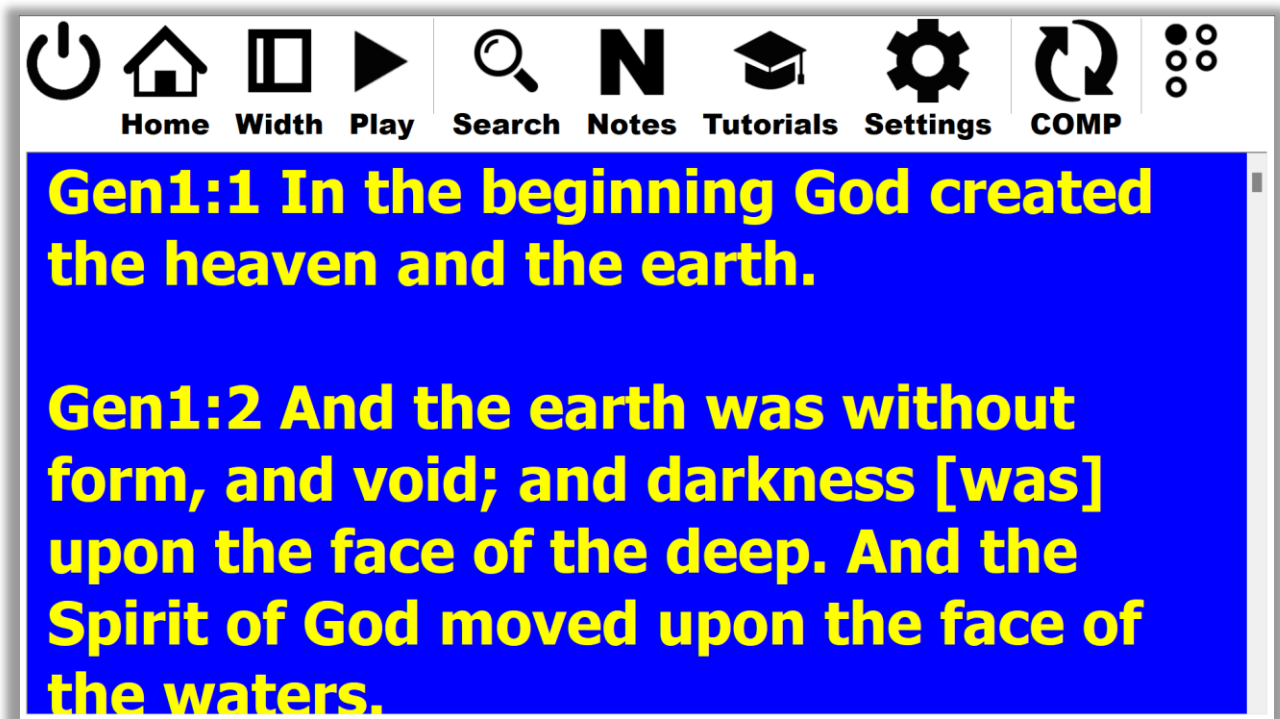
The **EZBible** main screen consists of a toolbar through which users issue commands to **EZBible**. There are 3 columns of information, with the Bible content displayed on the right side of the screen.

The first column displays a list of the books in the Bible. When a book is clicked, the 2<sup>nd</sup> and 3<sup>rd</sup> columns then show how many chapters and verses there are in that book. When the user clicks a chapter and verse, the Bible in the textbox is scrolled to that location in the Bible.

**Note:** The text field containing the Bible is read-only.

## Main Screen – Wide Layout:

The Book/Chapter/Verse columns can be hidden, to give more room for the Bible text.

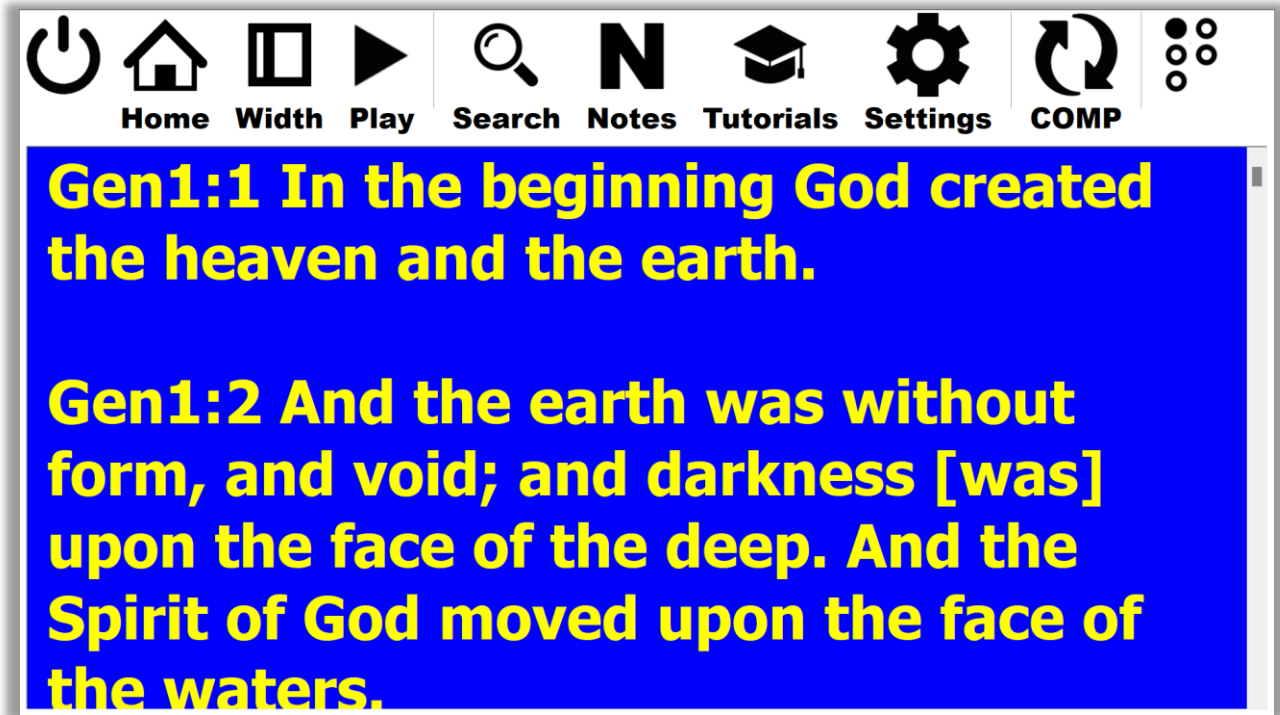


## Verse Title Formats:

There are 3 ways in which Bible verses can be formatted, i.e., how the Book/Chapter/Verse title information is displayed.

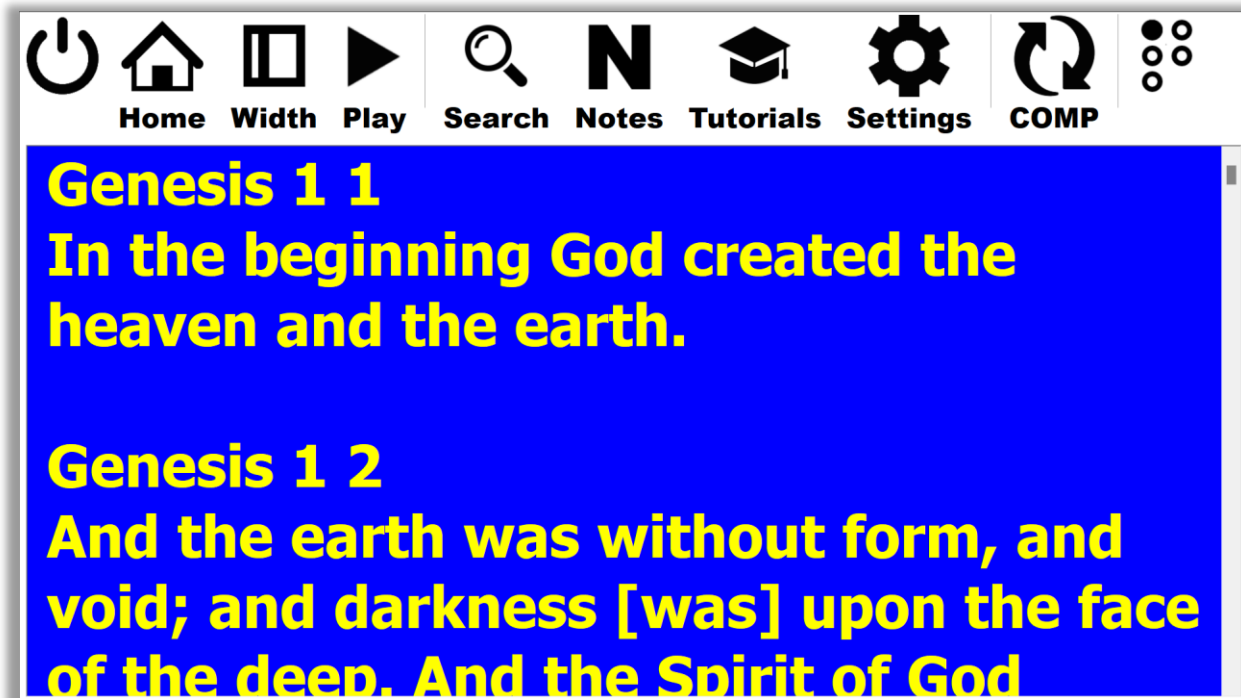
### Format 1: Compact Title

The “Gen1:1” format can be used to display the Book/Chapter/Verse title at the start of each verse. It uses minimal characters to identify the verse and is used in many versions of the Bible.



## Format 2: Full Title

The “Genesis 1 1” format can be used to display the Book/Chapter/Verse before each verse. When spoken, the Full format sounds better than the Compact format but still gives full location information before each verse.



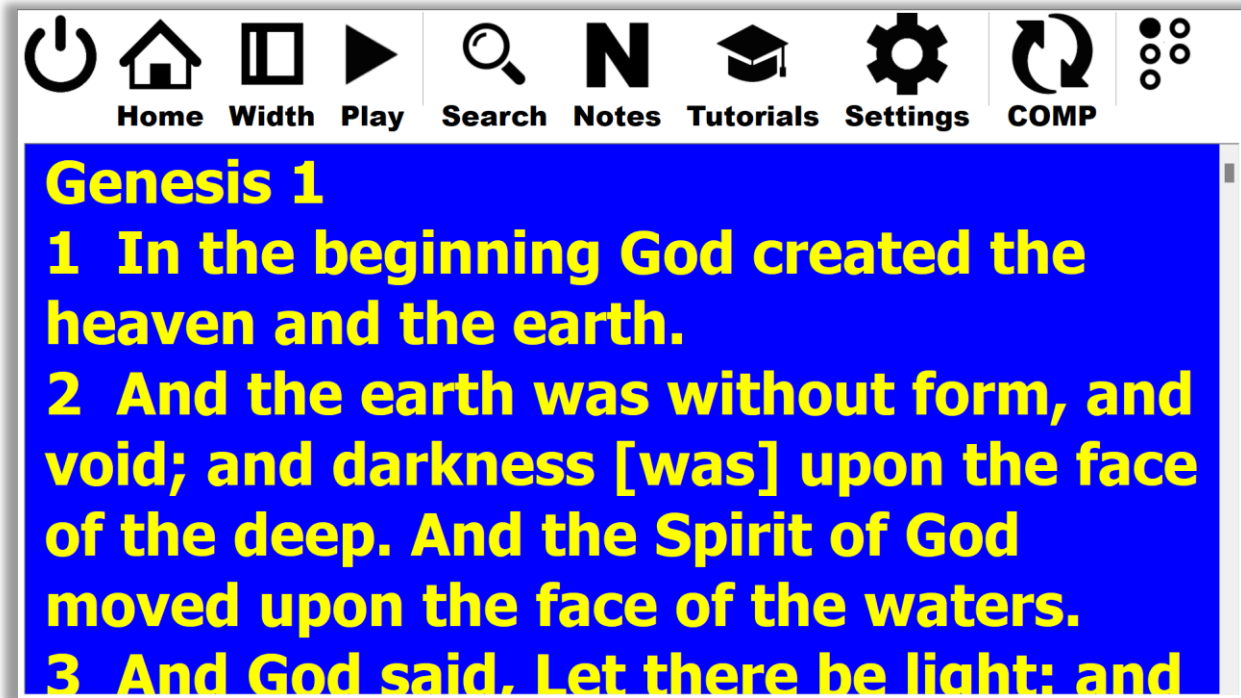
The screenshot shows a mobile application interface with a white navigation bar at the top. The bar contains several icons and labels: a power button, a home icon, a window icon, a play button, a magnifying glass, a large letter 'N', a graduation cap, a gear, a circular arrow, and a grid of four dots. Below the icons are the labels: Home, Width, Play, Search, Notes, Tutorials, Settings, and COMP. The main content area has a blue background with yellow text. The text is displayed in two paragraphs, each starting with a bold title followed by the verse text.

**Genesis 1 1**  
**In the beginning God created the heaven and the earth.**

**Genesis 1 2**  
**And the earth was without form, and void; and darkness [was] upon the face of the deep. And the Spirit of God**

### Format 3: Short Title

The “Genesis 1” format displays the Book/Chapter, where each verse is then led by the verse number. This minimizes what is spoken when Play is pressed, at the expense of not showing full location in front of each verse.

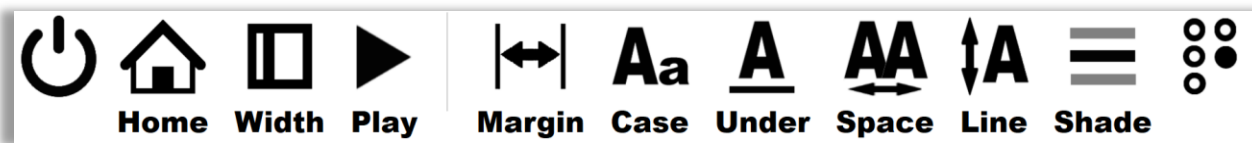
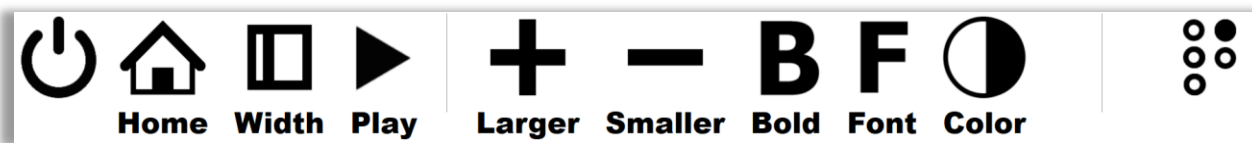
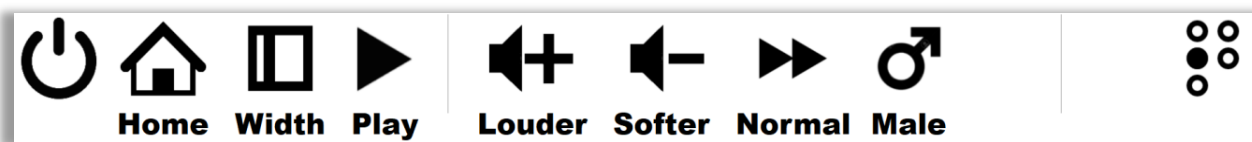
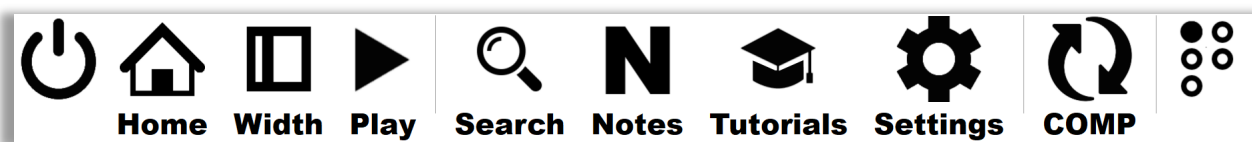


The screenshot shows a mobile application interface with a white navigation bar at the top. The bar contains several icons and labels: a power button icon, a home icon labeled 'Home', a window icon labeled 'Width', a play button icon labeled 'Play', a magnifying glass icon labeled 'Search', a large letter 'N' icon labeled 'Notes', a graduation cap icon labeled 'Tutorials', a gear icon labeled 'Settings', a circular arrow icon labeled 'COMP', and a three-dot menu icon. Below the navigation bar is a blue rectangular area with yellow text. The text reads: 'Genesis 1' followed by three numbered verses: '1 In the beginning God created the heaven and the earth.', '2 And the earth was without form, and void; and darkness [was] upon the face of the deep. And the Spirit of God moved upon the face of the waters.', and '3 And God said, Let there be light: and'.

## Toolbar Command Rows:

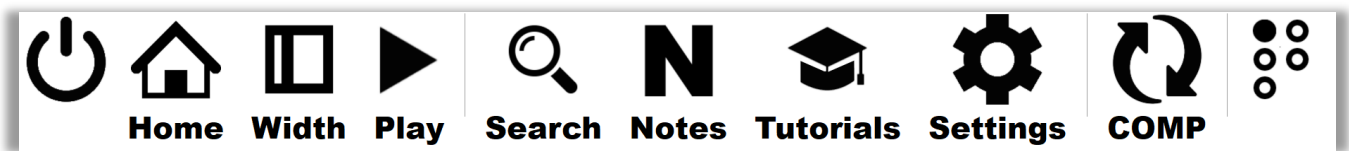
The Toolbar provides icons that a user clicks to take an action. Because of the many features **EZBible** offers, there are 5 rows of command icons. Navigating from row to row is accomplished by pressing on the Menu (“dots”) icon at the right end of the Toolbar.

**EZBible** provides 5 rows of command icons:



Click on the “dots” icon to cycle through the command rows. Toolbar buttons consist of an icon and text, both of which should be self-explanatory of their function. Also, when the mouse is moved over an icon, the function of the command can be spoken out loud or a descriptive popup text can also be shown. Right-mouse clicking on a command icon also provides the same information.

## Command Row 1 – Primary Features Access:



- **Home** – reset toolbar
- **Width** – hides the 3 columns, allowing full width display of the Bible text
- **Play** – toggles reading the Bible out loud, starting at the caret position
- **Search** – opens a new dialog with multiple search features
- **Notes** – opens a new dialog with support for taking notes
- **Tutorials** – opens a new dialog with a variety of training information about the Bible and its contents
- **Settings** – opens a new dialog that allows changing which Bible is displayed and how the verses are presented
- **COMP** – displays the current verse from all Bibles, allowing a user to compare how the verse differs in each Bible

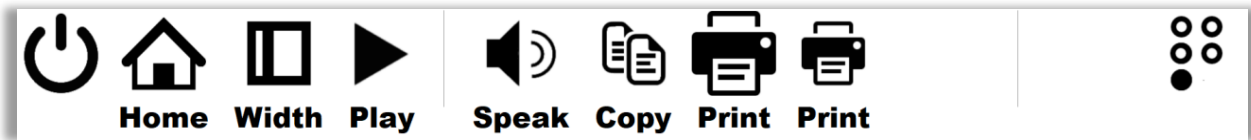
**Note:** Exit, Width and Play buttons are found on all toolbar rows.

## Command Row 2 – Sound Options:



Row 2 provides additional icons, allowing the user to control speaker volume. It also provides control of how fast speech is spoken and whether a Male or Female voice is used.

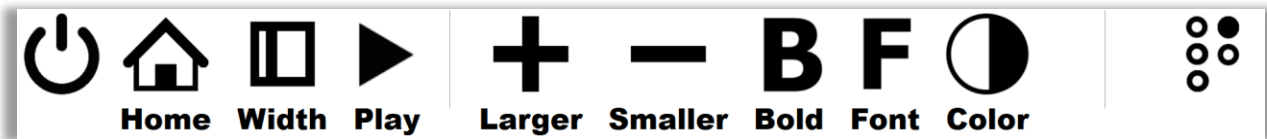
## Command Row 3 – Utility Function:



Row 3 provides speak, copy and print options. If a selection is made in the bible, then the selection is used, otherwise the current verse is used.

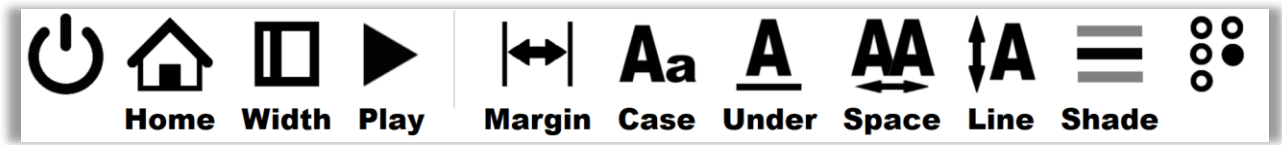
The large print icon prints in the currently displayed font size. The small print icon prints in a fixed 16 pt font.

## Command Row 4 – Font Options:



Row 4 allows the user to increase/decrease font size, change the font to Bold and to change the Font name as well. Foreground and text colors can also be changed by using the “Color” icon.

## Command Row 5 – Formatting Options:



Row 5 adjusts how Bible and Note text is displayed. Letters can be displayed as all upper-case, which some users find easier to see. The line of text at the cursor can be underlined. Horizontal spaces between letters can be widened. Vertical spaces between lines can be adjusted.

With Shade, the line at the cursor is displayed using the user-specified colors, but all other lines are grayed out. This helps a user's eyes track a line.



## Searching:

EZBible offers several search options:

1. Scroll to next/previous verse in the Bible that contains the search term
2. Display a list of all verses containing the search term, then clicking on a verse from the list to scroll the Bible to that verse
3. Users can flag (bookmark) verses and then display a list of all flagged verses which can be clicked to scroll the Bible to that verse
4. Display a list of all words in the Bible (a concordance). Selecting a word from the Concordance displays all verses in the Bible that contain that word. Selecting a verse scrolls the Bible to that verse.

The screenshot displays the EZBible search interface. At the top, there is a navigation bar with icons for Home, Play, Matches, Next, Prev, Flags, Remove, Add, and Words. Below the navigation bar, the search term "jesus" is entered. The search results are displayed in a list on the left, with the following verses highlighted: Mat1:1, Mat1:16, Mat1:18, Mat1:21, Mat1:25, Mat2:1, Mat3:13, and Mat3:15. The right pane shows the text of the selected verse, Mat1:1: "The book of the generation of Jesus Christ, the son of David, the son of Abraham." Below this, the text of Mat1:2 and Mat1:3 is also visible.

Search Term	Matches
jesus	Mat1:1 Mat1:16 Mat1:18 Mat1:21 Mat1:25 Mat2:1 Mat3:13 Mat3:15

**Mat1:1** The book of the generation of Jesus Christ, the son of David, the son of Abraham.

**Mat1:2** Abraham begat Isaac; and Isaac begat Jacob; and Jacob begat Judas and his brethren;

**Mat1:3** And Judas begat Phares and Zara of Tamar; and Phares begat Esrom; and Esrom begat

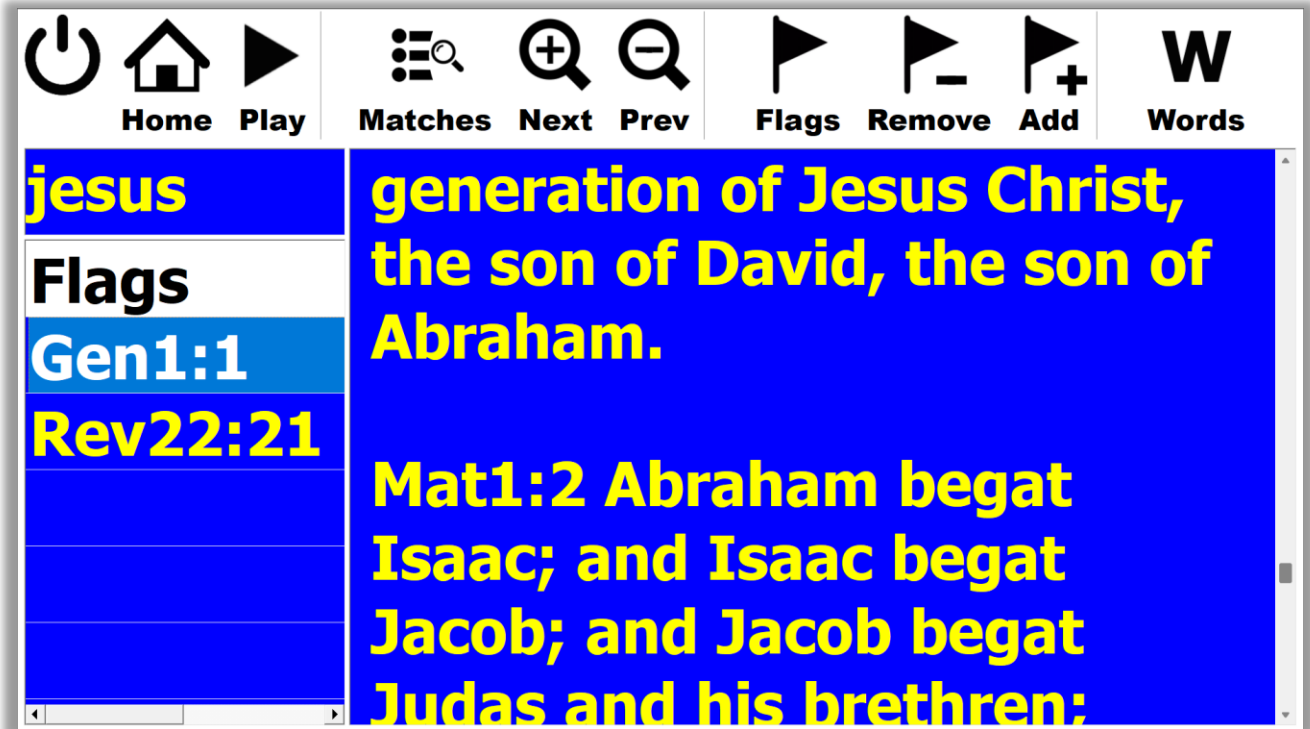
The Search Term is entered into the textbox shown in the upper left of the screen. Pressing ENTER scrolls the Bible to the next occurrence of that word in the Bible. It also creates a list of all verses the Bible that contain the search term. Selecting a verse scrolls the Bible to that verse. Also, the search term is highlighted and keeps focus so the user can immediately type in another search term.

The toolbar “Matches” button works like pressing Enter in the textbox, except that it first copies the word selected by a user to the textbox, to become the new search term. This allows a user to enter a new search term without having to type it.

The “Prev” and “Next” icons on the Toolbar can be used to search Up or Down the Bible, starting from the cursor location.

## Flags (Bookmarks):

Users can flag (bookmark) individual verses in the Bible and then display that list for convenience in scrolling to those verses.

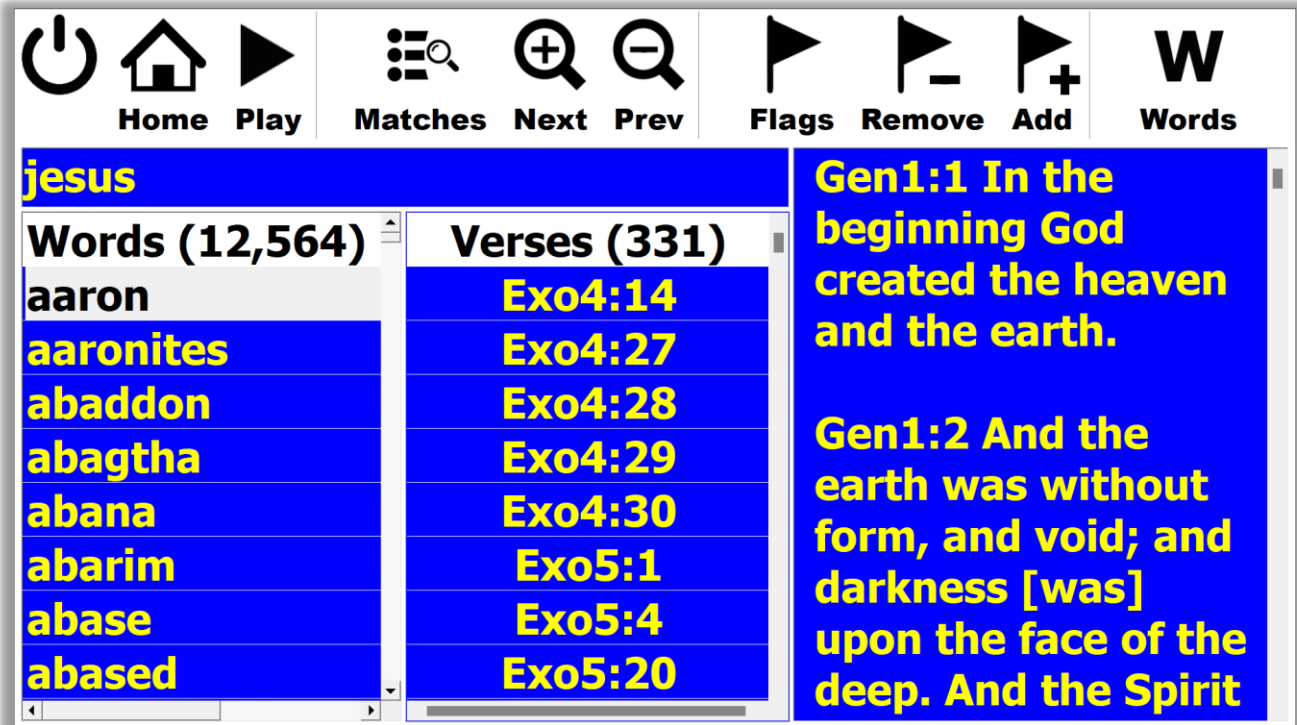


The Add and Remove icons are used to flag a verse or to remove the flag from an already flagged verse. The user can choose whether the commands act on the line that contains the cursor, or the verse whose line is shown at the top of the Bible display. The Flags icon will display a list of all flagged (bookmarked) verses. Clicking on a verse causes the Bible to scroll to that verse.

The most recently flagged verse is at the top of the list.

## Concordance (Word List):

The “W” icon displays a list of all words in the Bible, also called a Concordance. A second list is also shown that contains all verses containing the selected word.



The screenshot shows a software interface with a toolbar at the top containing icons for Home, Play, Matches, Next, Prev, Flags, Remove, Add, and Words. Below the toolbar, the word 'jesus' is selected in a search box. The interface displays two columns: 'Words (12,564)' and 'Verses (331)'. The 'Words' column lists words starting with 'a', and the 'Verses' column lists corresponding Bible verses. A large text area on the right displays the text of the selected verses.

Words (12,564)	Verses (331)
aaron	Exo4:14
aaronites	Exo4:27
abaddon	Exo4:28
abagtha	Exo4:29
abana	Exo4:30
abarin	Exo5:1
abase	Exo5:4
abased	Exo5:20

Gen1:1 In the beginning God created the heaven and the earth.

Gen1:2 And the earth was without form, and void; and darkness [was] upon the face of the deep. And the Spirit

Even with the concordance displayed, the search term textbox remains visible and will continue to work as previously described.

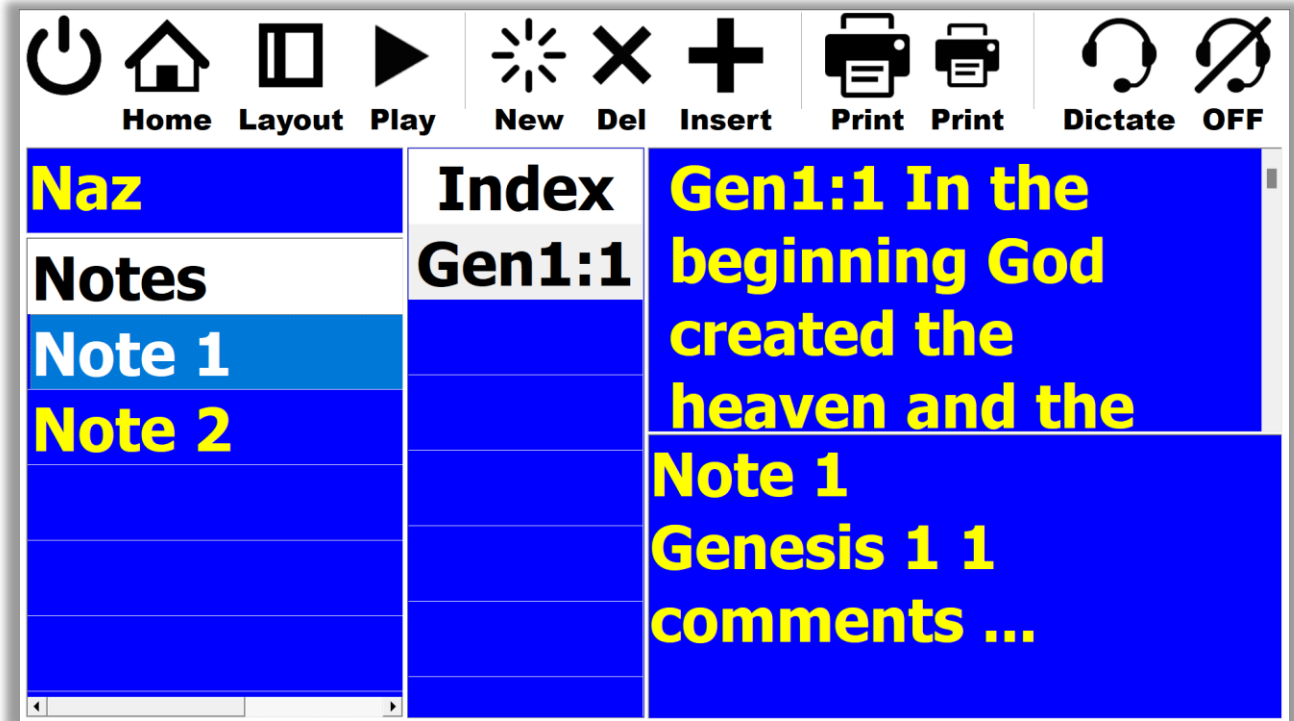
If the user selects a word from the list, giving that list keyboard focus, the user can then type a letter, and the word list will scroll to the first word in the list that starts with that letter.

Also, when the concordance is shown, pressing Enter from the search term textbox scrolls the word list to the first word that begins with the search term.



## User Notes:

As part of studying the Bible, users may want to take notes – their thoughts about the scriptures that they are reading. **EZBible** supports taking multiple Notes, the title and content of which are entered by the user.



The first line of a Note is used as the Note title. The title is updated when the Note is left, or the user clicks on the title in the list. Whatever a user types into the Note textbox is automatically saved when another Note is displayed or when the user leaves the Notes dialog. The Index lists all verses referenced in a Note. Clicking on an Index list item scrolls the Bible to that verse. The toolbar Note commands are:

- **New** - create a new Note
- **Delete** - delete the current Note
- **Insert** - insert, into the Note, the verse title found at the caret in the Bible
- **Print** - print the current note (large font)
- **Print** - print the current Note (small font)
- **Dictate** - begins dictation
- **OFF** - stops dictation

To start dictation, press the “Dictate” button. Once clicked, the user must wait for Windows to present a blue “listening” button. At that point what the user speaks will be typed into the Note or Search Term text boxes at the caret. The OFF buttons must be clicked to stop dictation.

The Search Term box is kept visible in Notes to allow the user to search for the next occurrence of the search term. Select the Search Term box and press enter to scroll the bible to the next occurrence of the search term.



## Tutorials:

The Tutorials section provides users with information about the Bible that can help new readers to the Bible and to guide them in learning how to get the most out of the Bible.


## Book Summaries:

The Book Summary provides a list of all books in the Bible, along with a brief description of what is found in each of the Books.

The screenshot shows a web application interface with a navigation bar at the top. The navigation bar contains icons and labels for: Home (power icon), Play (play button icon), Books (book icon), Top100 (list icon), Plan (calendar icon), Song (musical note icon), and two Print (printer icon) buttons. Below the navigation bar is a sidebar menu on the left with the heading "Books" and a list of Bible books: Genesis, Exodus, Leviticus, Numbers, Deuteronomy, and Joshua. The main content area on the right has a blue background with yellow text. It features the heading "Bible Book Summaries" and a description for Genesis: "Genesis Describes the creation; gives the history of the old world, and of the steps taken by God toward the formation of".

## Top 100 Verses:

While all Bible verses are important, a list of the 100 most-read verses of the Bible can be useful to help readers prioritize which verses they might want to read or refer to frequently.



The screenshot shows a web application interface for Bible verses. At the top, there is a navigation bar with icons and labels: Home (power icon), Play (play button icon), Books (book icon), Top100 (list icon), Plan (calendar icon), Song (musical note icon), Print (printer icon), and Print (printer icon). Below the navigation bar, there are two main panels. The left panel is titled "Top 100" and contains a list of the top 100 verses, with the first six items highlighted in blue: 1 Joh3:16, 2 Jer29:11, 3 Rom8:28, 4 Psa23:4, 5 Psa23:6, and 6 Psa23:5. The right panel is titled "Top 100 Verses" and displays the text of the top verse, Joh 3:16, in yellow text on a blue background: "1 Joh3:16 For God so loved the world, that he gave his only begotten Son, that whosoever believeth in him should not perish, but have".

**Top 100**


- 1 Joh3:16
- 2 Jer29:11
- 3 Rom8:28
- 4 Psa23:4
- 5 Psa23:6
- 6 Psa23:5

**Top 100 Verses**

1 Joh3:16 For God so loved the world, that he gave his only begotten Son, that whosoever believeth in him should not perish, but have

## 365 Day Study Plan:

For a full understanding of the Bible, it is important to read the entire Bible. But where to start? This 365 Day Study Plan gives you a recommendation on which passages to read each day, with the goal of reading the entire Bible in one year. **Importantly**, this feature also extracts the suggested passages, putting the entire lesson on the screen without having to scroll through the entire Bible.



**Home** **Play** **Books** **Top100** **Plan** **Song** **Print** **Print**

**Days**

**1**

**2**

**3**

**4**

**5**

**6**

**Day 1 Passages:**  
**Psa148; Gen1-2; Eph1**

**Psa148:1 Praise ye the LORD.**  
**Praise ye the LORD from the**  
**heavens: praise him in the**  
**heights.**

When you click on a day from the list, the suggested passages and their full content are shown in their entirety.

When the Study Plan is opened, **EZBible** will scroll to the last day that was viewed.

## Song:

Just one song is available at this time – Amazing Grace.



## Settings:

In Settings, a user can select the Bible to be displayed and select the format used to display verse titles. Clicking on a Bible name from the list will switch the display to the selected Bible and that name will be confirmed on the toolbar.

The screenshot shows a software interface with a toolbar at the top and a main display area. The toolbar contains icons for Home (power symbol), Play (house icon), KJV (book icon), and Title (paragraph symbol). Below the toolbar is a list of Bibles with the following entries: **KJV : King James V**, **NKJV : New King Ja**, **NET : New English**, **NIV : New Internat**, **NLT : New Living T**, and **ESV : English Stand**. The text in the list is yellow on a blue background. To the right of the list, two verses are displayed in yellow text on a blue background: **Gen1:1 In the beginning God created the heaven and the earth.** and **Gen1:2 And the earth was without**.

A user can select which Bibles will be available for display and for verse comparison. Open the Search window and enter “:” in the Search Term textbox and press Enter to see a list of Bibles in use. To change which Bibles are available for display, enter “:” followed by the letter abbreviations for each Bible that is to be used and then press Enter. For example, “: KJV NKJV” would allow only those two Bibles to appear in the Bible list and to be used in verse comparisons.



## Verse Comparison Between Bibles:

From the **EZBible** main screen, The COMP command will display the content of the current verse from all Bibles, allowing a user to compare verse differences between Bibles. If the comparison is shown, press Home or COMP to exit from the COMP

The screenshot shows the EZBible interface with a navigation bar at the top containing icons for Home, Width, Play, Search, Notes, Tutorials, Settings, and COMP. The COMP screen displays the following text:

**::::: King James Version :::::**  
**Gen 1:1 In the beginning God created the heaven and the earth.**

**::::: New King James Version :::::**  
**Gen 1:1 In the beginning God created the heavens and the earth.**



## Keyboard Shortcuts :

Keyboard shortcuts are available for all Toolbar commands as well as for some commands which are not on the Toolbar because the commands are used less frequently.

Some users prefer to use keyboard shortcuts to minimize hand and arm movement. Particularly for users with good typing skills, keyboard shortcuts are a faster approach for issuing commands to the Bible app.

There are over 50 different keyboard shortcuts, all of which are available for viewing by right-clicking the Exit icon in the Bible App. Below is a one-page list of all keyboard shortcuts supported by **EZBible**. The one-page list gives very brief descriptions of each shortcut. Following this one-page list is a more detailed description of each shortcut.

**Note:** If you right-click on the toolbar Exit button, you'll see a history of shortcuts you have pressed, followed by a complete list of EZBible shortcuts.

In the list, CS means Control+Shift and CA means Control+Alt.

C-A Select All  
C-B Back  
C-C Copy  
C-D Louder  
C-E Softer  
C-F Font  
C-G Gender  
C-H Stop  
C-I **Information**  
C-J **Bible Print**  
C-K **Bible Prints**  
C-L Plus  
C-M Minus  
C-N Forward  
C-O OSK  
C-Q Mute  
C-R Faster  
C-S Play  
C-T **Verse Format**  
C-U **Bible list**  
C-V Paste  
C-W Word  
C-X Cut  
C-Y Color  
C-Z Undo

ESC- Exit

F1 Online Help  
F4 SpeakDoors  
F5 HoverResponse  
F6 RClickRespnsTB  
F7 SpeakShortcuts  
F8 IncludeShrtCutKy  
F9 Speak Selctd Text  
F10 Announce  
F11 Spcial Key Resp  
F12 Speak Location  
CA-A **Say Focus**  
CA-B **Bold**  
CA-C **Book Summary**  
CA-D **Top 100**  
CA-E **Use Beep**  
CA-F **Study Plan**  
CA-G **Allow Exit**  
CA-H **Home**  
CA-I **BookMarks**  
CA-J **BkMark Plus**  
CA-K **BkMark Minus**  
CA-L **Play Song**  
CA-M **SpeakMenu**  
CA-N **Menu**  
CA-O **New Note**  
CA-P **Delete Note**  
CA-Q **Insert Note**  
CA-R **Width/Layout**  
CA-S **SpeakMinKey**  
CA-U **Print Verse**  
CA-V **Whole Word**  
CA-W **REMargin**  
CA-X **Dictation OFF**  
CA-Y **Copy Verse**  
CA-Z **Move Caret**

CA-1 **Search Mode**  
CA-2 **Notes Mode**  
CA-3 **Tutorials Mode**  
CA-4 **Settings Mode**  
CA-5 **Compare Mode**  
CA-9 Letter Resp

CS-A **Query (ask)**  
CS-B **Orientation**  
CS-C **Case**  
CS-D **Shade**  
CS-E **FullShade**  
CS-F **UseSmallFont**  
CS-G **PrintGraphic**  
CS-H **No Header**  
CS-I **Message Delay**  
CS-J **WideSpacing**  
CS-K **Search Up**  
CS-L **SpkCurEditLne**  
CS-M **CopyToolbar**  
CS-N **PrintLV**  
CS-O **Sort Books**  
CS-P **PrintDialog**  
CS-Q **Format Clear**  
CS-R **Allow Selct CA**  
CS-T **TeamViewer**  
CS-U **UndrlnCurrent**  
CS-V **LineSpacing**  
CS-W **Search**  
CS-X **Dictation ON**  
CS-Y **Search Down**  
CS-Z **Concordance**



## Speech and Sound:

EZBible supports a wide variety of speech and sound features to allow low vision and blind users to know what keys they have pressed, to know where they are in the program and to control how much or how little verbal responses EZBible provides. Speech options are mostly controlled by keyboard shortcuts to minimize the use of Toolbar buttons.

When a shortcut pressed, the user can optionally be notified of the results – either by a popup text or a spoken message.

Shortcuts discussed here are a subset of the full list of shortcuts discussed in the next section.

### Speech and Sound Actions

- **F9** Speak selected text
- **F12** Speak cursor location
- **CS-L** Speak text from line containing the cursor
  
- **C-B** Speaks word to left of cursor
- **C-W** Speaks word at cursor
- **C-N** Speaks word to right of cursor
  
- **C-S** Start speaking at cursor. Continue until stopped. Also Stops
- **C-H** Stop Speaking
- **C-D** Increase volume
- **C-E** Decrease volume
- **C-Q** Mute speakers

## Speech and Sound Settings:

This list shows the speech settings, where the underlined setting value is the default.

- F5 Set hover response – sound, text, both, none
- F6 Set RClick toolbar button response – text, sound, both
  
- F7 Toggle speaking keyboard shortcuts – none, app, toolbar, both
- F8 Toggle using keys when speaking shortcuts – On/Off
- CA-S Toggle minimal keys when spoken – On/Off
- F11 Toggle special key response (Editor and Lists) – On/Off  
... LButtonUp, Arrows, PgUp, PgDn, Caps,  
...Enter, Hme, End, Ctl-Hme, Ctl-End
- CA-9 Set response when typing – none, speak letters, words, both
  
- C-R Toggle speaking speed – slow, normal, fast
- C-G Male voice – On/Off
  
- F4 Speak App open/close statements – None, Open, Close, Both
- F10 Determine announcement actions – None, Text, Speech, Both
- CA-A Speak control name when it gets keyboard focus – On/Off
- CA-M Toggle speaking menu row number – On/Off

**Note:** If you right-click on the toolbar Exit button, you'll see a history of shortcuts you have recently pressed, followed by a complete list of EZBible shortcuts.



## Keyboard Shortcuts (Full Descriptions):

Here's a more detailed description of all shortcuts:

- C-A** Select all Note text (not allow in Bible to avoid excessive printing)
- C-B** Speak the word at the cursor, or the word to the left is on a space
- C-C** Copy selected text to the clipboard
- C-D** Increase sound volume
- C-E** Decrease sound volume
- C-F** Cycle through the 3 fonts (Tahoma, Courier New, MS Comic Sans)
- C-G** Toggle voice between male and female
- C-H** Stop speaking, leaving cursor at last spoken location
- C-I** Speak information about screen content
- C-J** Print (large) selected Bible text. If none, print verse at cursor
- C-K** Print (small) selected Bible text. If none, print verse at cursor
- C-L** Increase font size
- C-M** Decrease font size
- C-N** Speak the next word from the cursor
- C-O** Open On-Screen Keyboard (OSK) for entry of text (Notes only)
- C-P** Reserved
- C-Q** Toggle speakers ON/OFF (Mute/UnMute)
- C-R** Faster
- C-S** Toggle (Start/Stop) speaking at cursor
- C-T** Cycle Bible display between 3 verse formats: Compact, Full, Short
- C-U** Speak the name of the current Bible
- C-V** Paste clipboard text at the cursor (Note or Search Term textbox only)
- C-W** Speak the text word at the cursor. If on a space, speak the next word
- C-X** Remove the selected text (Note or Search Term textbox only)
- C-Y** Cycle through the 4 color pairs
- C-Z** Undo last edit (Note or Search Term Textbox only)

**CA-A** Say control name when it receives keyboard focus  
**CA-B** Toggle font bold attribute  
**CA-C** Display Tutorial/Book Summary  
**CA-D** Display Tutorial/Top 100  
**CA-E** Toggle Beep sound  
**CA-F** Display Tutorial/Study Plan  
**CA-G** Determine if ESC or RClick allowed to close EZBible  
**CA-H** Display Main Screen (Home)  
**CA-I** Display Search/Bookmarks  
**CA-J** Add Bookmark - the verse containing the cursor  
**CA-K** Remove Bookmark - the verse containing the cursor  
**CA-L** Toggle playing a song (only 1 song at this time)  
**CA-M** Toggle announcing Menu  
**CA-N** Cycle to next Menu  
**CA-O** Create a New Note. Must be in Notes mode  
**CA-P** Delete the current Note. Must be in Notes mode  
**CA-Q** Add reference to Bible verse at cursor. Must be in Notes mode  
**CA-R** Not available in Search or Tutorials modes ...  
    ... in Notes: toggle options to show various display fields  
    ... in Home/Settings: toggle showing Bible full screen width  
**CA-S** Toggle speak minimal key description when speaking shortcuts  
**CA-T** Reserved  
**CA-U** Speak Bible selection. If none, Bible verse at cursor  
**CA-V** Toggle between whole word and string searches  
**CA-W** Toggle between Bible display margins  
**CA-X** Turns Dictation OFF  
**CA-Y** Copy selected Bible text. If none, verse at cursor is copied  
**CA-Z** Scroll Bible so that the line containing the caret is visible

**CS-A** Reserved

**CS-B** Toggle printer orientation between landscape and portrait

**CS-C** Toggle display of Bible content in all caps

**CS-D** Toggle display of Bible content in shade mode

**CS-E** Toggle displaying ONLY the line with the cursor

**CS-F** Toggle display of Bible content in small font

**CS-G** Reserved

**CS-H** Toggle header on all columns (to provide more room for list content)

**CS-I** Toggle time that a popup text message will stay on the screen

**CS-J** Toggle no spacing, word spacing and letter spacing of Bible content

**CS-K** Search up the Bible for the next line containing the Search Term

**CS-L** Speak the Bible line containing the cursor and the line position

**CS-M** Copy the EZBible toolbar

**CS-N** Print List Large (Matches, Flags, ConVerses, Top100 only, Bible List)

**CS-O** Sort Bible books alphabetically

**CS-P** Print an image of the entire EZBible window (uses color)

**CS-Q** Reset text formatting options (row 5 option)

**CS-R** Allow use of Control+A to select all text

**CS-S** Reserved

**CS-T** Opens Microsoft Quick Assist utility to allow remote user support

**CS-U** Underline only the Bible text line that contains the cursor

**CS-V** Toggle line-to-line spacing (none, +1, +2)

**CS-W** Update SearchTerm with selected Bible, then open Search mode

**CS-X** Begin dictation (wait for blue microphone to beep)

**CS-Y** Search down the Bible for the next line containing the Search Term

**CS-Z** Display Concordance

- CA-1** Open Search mode
- CA-2** Open Notes mode
- CA-3** Open Tutorials mode
- CA-4** Open Settings mode
- CA-5** Open Compare Mode
- CA-9** Response when typing - letter, words, both

**ESC** Exit EZBible

- F1** Online Help
- F4** Speak App open/close statements
- F5** Sets text, voice or none when a mouse hovers over a Toolbar key
- F6** Sets text, voice or none when a Toolbar key is right-mouse clicked
- F7** Determines if keyboard shortcuts are spoken when pressed
- F8** Determines if keyboard shortcuts include the shortcut key
- F9** Speak selected text from the Bible content
- F10** Determines if text popup, sound or none is used in Announcements
- F11** Determines spoken response to pressing special keys
- F12** Speak location of cursor



## **Tips:**

Here are some additional comments on using EZBible that didn't seem to fit into the earlier sections.

1. The font size can be changed by pressing the Ctrl key and spinning the mouse. This is a very fast way to change font size.
2. When column headers are clicked, the selected List item is scrolled into view.



**Suggestions and comments are welcome!**

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